

NATIONAL PLYWOOD INDUSTRIES LIMITED

CIN : L20211AS1973PLC001856

Regd. Office : P.O. Makum Pathar - 786 187, Margherita, Dist. Tinsukia (Assam)

Tel.:(033)22480116/7,Fax:(033)22481246

Email-id: info.npil.ho@nationalplywood.net

Website : www.nationalplywood.net

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ELECTRONIC VOTING PARTICULARS

EVEN (E-Voting Event Number)	USER ID	PASSWORD/PIN	NO.OF SHARES

The e-voting facility will be available during the following voting period:

Commencement of e-voting	From 10.00 a.m. (IST) on September 26, 2016
End of e-voting	Upto 5.00 p.m. (IST) on September 28, 2016

- The cut-off date for the purpose of e-voting is 22nd September, 2016.
- Please refer to the attached AGM Notice for instruction on E-Voting.

-----TEAR HERE-----

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ATTENDANCE SLIP

Regd. Folio No. / DP ID - Client ID : _____

Name & Address of First/Sole Shareholder : _____

No. of Shares held : _____

I hereby record my presence at the 40th Annual General Meeting of the Company to be held on Thursday, the 29th day of September, 2016 at 2.30 p.m. at Makum Pathar - 786187, Margherita, Dist.: Tinsukia (Assam).

Signature of Member/Proxy

Notes:

- Only Member/Proxy can attend the meeting. No minors would be allowed at the meeting .
- Member/Proxy wish to attend the meeting must bring this attendance slip to the meeting and handover at the entrance duly filled in and signed.

Instructions and other information relating to remote e-voting are as under:

1. In case of Members receiving e-mail from NSDL (For those members whose e-mail addresses are registered with Company/Depositories):
 - a. Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com>.
 - b. Enter the login credentials (i.e. **User ID and password** mentioned overleaf). Event No. followed by Folio No./ DP ID- Client ID will be your User ID. However if you are already registered with NSDL for e-voting, you can use your existing User ID and password for casting your vote. If required, please visit <https://www.evoting.nsdl.com> or contact toll free number 1800-222-990 for your existing password.
 - c. After entering these details appropriately, click on "Login".
 - d. Password change menu appears. Change the password with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. **It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.**
 - e. You need to login again with the new credentials.
 - f. On successful login, the system will prompt you to select the "EVENT" i.e. **"National Plywood Industries Limited"**
 - g. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-Off Date under "FOR/AGAINST" or alternatively, you may partially enter any number in "FOR" and partially in "AGAINST" but the total number in "FOR/AGAINST" taken together should not exceed your total shareholding as mentioned overleaf. You may also choose the option "ABSTAIN" and the shares held will not be counted under either head.
 - h. Members holding multiple folios/demat accounts shall choose the voting process separately for each of the folios/demat accounts.
 - i. Voting has to be done for each item of the Notice separately. In case you do not desire to cast your vote on any specific item it will be treated as abstained.
 - j. You may then cast your vote by selecting an appropriate option and click on "Submit".
 - k. A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once you confirm, you will not be allowed to modify your vote. **During the voting period, Members can login any number of times till they have voted on the Resolution(s).**
 - l. Corporate / Institutional Members (i.e., other than Individuals, HUF, NRI etc.) are also required to send scanned copy (PDF Format) of the Board Resolution/Authority Letter, etc. together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer through email to dhanuka419@yahoo.co.in. They may also upload the same in the e-voting module in their login. The scanned image of the above mentioned documents should be in the naming format "Corporate Name EVENT NO".
2. In case of Members receiving Physical copy of the Annual General Meeting Notice by post [for Members whose e-mail IDs are not registered with the Company/Depository Participants(s)]
 - a. User ID and initial password as provided overleaf.
 - b. Please follow all steps from Sl. No. (a) to Sl. No. (l) above, to cast your vote.
3. In case of any query pertaining to e-voting, please visit Help & FAQs section available at NSDL website: <http://nsdlcas.nsdl.com>.
4. Once the vote on a resolution is cast by a Member, the Member shall not be allowed to change it subsequently. Further, the Members who have cast their vote electronically shall not be allowed to vote again at the Meeting.
5. The voting rights of the Members shall be in proportion to the paid-up value of their shares in the equity capital of the Company as on the cut-off date being Tuesday, 20th September, 2016.
6. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. Tuesday, 20th September, 2016 only shall be entitled to vote.
7. In case a person has become the Member of the Company after the dispatch of AGM Notice but on or before the cut-off date i.e. 20th September, 2016, may write to Registrar & Share Transfer agent on the email-id: mdpfdc@yahoo.com for issuance of the User ID and Password for exercising their right to vote by electronic means. After receipt of the above credentials, please follow all the steps from Sr. No. (a) to (l) as mentioned in (1) above, to cast the vote.
8. Subject to receipt of requisite number of votes, the resolution shall be deemed to be passed on the date of the Meeting i.e. 29th September, 2016.